



Residential Volume Builder Program Condominium Building Permit Application

Volume Builder Program Eligibility

Is Site Plan and house prototype approved by VB Program?

- Yes PR# _____
 No (If no, Do not submit this form)

VOLUME BUILDER ID: _____

Applicant must have an ACTIVE REGISTRATION with the VOLUME BUILDER PROGRAM.

Property Information

Project Address:

Unit #:

Fees from Escrow? Y N
 Escrow Account Row ID:

Site Plan #:

Site Plan Expiration:

Building/Plan Type:

Required Reviews

Is project participating in S.M.A.R.T. Housing? Y N
 (If yes, attach signed certification letter from NHCD, and signed conditional approval letter from Austin Energy Green Building)

Does project have a Green Building requirement? Y N
 (If yes, attach signed conditional approval letter from Austin Energy Green Building)

Are there existing water/wastewater infrastructure, appurtenances or existing water/wastewater easements located on site?
 Y N (If yes, contact Austin Water Utility Pipeline Engineering for review and approval)

Is this site within an Airport Overlay Zone? Y N (If yes, approval through Aviation is required.)

Description of Work

Project Description: (Note: Please provide thorough description of project. Attach additional pages as necessary)

Site Development Information

Is Total New/Added Building Area > 5,000 Sq Ft? Y N (If yes, construction material recycling is required per LDC 25-11-39)

of dwelling units within structure:

Height Information (LDC 25-1-21 or 25-2 Subchapter F, Section 3.4)

Building Height: _____ ft ____ in Number of Floors: _____

of bedrooms:

of bathrooms:

Maximum Building Height: _____ ft ____ in FFE: _____

Building Area

Area Description

New Sq. Ft.

Note: Provide a separate calculation for each distinct area. Attach additional sheets as necessary. Measurements are to the outside surface of the exterior wall.

a) 1 st floor conditioned area	
b) 2 nd floor conditioned area	
c) 3 rd floor conditioned area	
d) Basement, Habitable Attic	
e) Covered parking (garage or carport)	
f) Covered patio, deck, or porch	
g) Uncovered Wood deck, roof deck	
h) Balcony	
i) Other covered or roofed areas	
Total Building Area (add all: a through i)	

Job Valuation

Total Job Valuation: \$ _____ Note: Labor and materials only, rounded to nearest dollar. Permit fees are based on adopted fee schedule.

Principal Structure: \$ _____ Accessory Structure: \$ _____

Contact Information

General Contractor		Applicant	
Mailing Address		Mailing Address	
Phone		Phone	
Email		Email	

Authorization

___ I understand that in accordance with Sections 25-1-411 and 25-11-66 of the Land Development Code (LDC), non-compliance with the LDC may be cause for the Building Official to suspend or revoke a permit and/or license.

___ I further understand that no portion of any roof structure may overhang in any easement. I acknowledge that customer will bear the expense of any necessary relocation of existing utilities to clear this driveway location and/or the cost to repair any damage to existing utilities caused during construction. Water meters, water services, wastewater cleanouts, and wastewater services will not be allowed within or beneath driveways. Private plumbing appurtenances will not be located in public right-of-way or public easements. Private plumbing will not cross lot lines.

___ **I agree that this application is good for twelve (12) months after the date it is filed, and will expire if not approved for compliance within that time frame. If the application expires, a new submittal will be required and compliance with current code may be required.**

___ I hereby certify that to the best of my knowledge and ability, the information provided in this application is complete and accurate.

___ I further acknowledge that, should any information contained herein prove incorrect, the building official may suspend or revoke any resulting permit and/or license.

___ Erosion and Sedimentation Controls are required per Section 25-8-181 of the LDC. **Failure to comply with this requirement may result in a Stop Work Order and/or legal action by the City of Austin including criminal charges and fines of up to \$2,000.00 per day.**

___ I acknowledge if my plans are subject to a technical review it will not be construed to be a permit for, or an approval of any violation of any of the provisions of the current adopted building codes or another ordinance of the City of Austin.

___ I am authorized by the record owner to act as the agent/applicant and to apply for and acquire a permit on behalf of the record owner.

Applicant's signature: _____ Date: _____

Application Process

Please submit all documents single-sided.

Submission requirements:

- Completed application
- 2 large-format sets of permit exhibits (11"x17", 12"x18", 18"x24", or 24"x36")
- 1 small-format set of permit exhibits (11"x17", 8.5"x14", or 8.5"x11")
- Red-stamp copy of applicable pages of approved site plan

All drawings must be to a City of Austin verifiable scale, see [Residential Building Permit Customer Submittal Checklist](#) for additional details and a list of acceptable scales.

All new construction must comply with the [Visitability Ordinance](#).

Submit application package during Intake hours. For hours and additional information go to our website at <http://www.austintexas.gov/departments/residential-building-review>.